

National Archive of Criminal Justice Data:

Orientation for National Institute of Justice (NIJ) Grantees Archiving at Data Repositories Other Than NACJD

December 2022

About NACJD

- Topical data archive which houses and disseminates primarily social and behavioral science data related to crime and criminal justice topics
- NIJ is a long-time sponsor and supporter of NACJD
- Our mission is to support secondary research on crime and criminal justice topics by facilitating the discovery and reuse of data

icpsr.umich.edu/nacjd

Archiving Deliverables at Alternate Data Repositories

- Many NIJ-funded projects produce data or products in formats that are not standard for NACJD to disseminate (e.g., software, media files) or are in the natural or physical sciences (e.g., forensic science research)
- These grantees may be archiving at data repositories other than NACJD, **according to their NIJ-approved Data Archiving Plan**
- Your NIJ Grant or Program Manager and the NIJ Data Officer, Ben Adams (benjamin.adams@usdoj.gov) can assist with identifying an alternate data repository when appropriate
- NIJ guidance on archiving at alternate data repositories:
<https://nij.ojp.gov/funding/data-archiving#alternate-data-repositories>

Archiving Deliverables at Alternate Data Repositories



- All NIJ-funded projects archiving at other repositories are required to submit study-level information to NACJD
- Increases the discoverability of NIJ-funded research; researchers searching for data at NACJD will be able to locate the data they need, even when the data are not disseminated by NACJD

How Study-Level Information Will Be Used

- **Union Catalog Entry**

- A union catalog entry refers to metadata-only study pages that point researchers to external archives or libraries where study data are available
- Created for projects archiving **individual datasets** in repositories such as Open Science Framework (OSF), Dryad, Zenodo, or institutional repositories
- The data should be easily extractable from the source and ideally includes a unique persistent identifier

Union Catalog Entry

LOG IN/CREATE ACCOUNTDiscover DataShare DataAboutResourcesHelpSEARCH

Fatal Encounters Database, United States, 2000-present (ICPSR 38118)

Principal Investigator(s): ⓘ

[D. Brian Burghart](#), Fatal Encounters

This is an external resource to which ICPSR links as a courtesy. These data are not available from ICPSR. Users should consult the data owners (via [Fatal Encounters Database, United States, 2000-present](#) ⓘ) directly for details on obtaining these resources.

At A GlanceData & DocumentationVariablesData-related PublicationsExport Metadata

Project Description

Alternate Title ⓘ

Fatal Encounters

How Study-Level Information Will Be Used

- **NACJD Web Page Listing**

- Resources are not generally disseminated by NACJD and **do not meet the criteria for union catalog entries**
- Created for projects archiving resources such as software, media files, models, images, grantee databases, etc.
- We will create a NACJD web page listing these studies along with the study-level information and external link to sources

Study-Level Information Needed

Required Information:

- Study title
- Principal Investigator(s) name and affiliation
- Name and URL for the external website
- Short summary of study
- NIJ Grant Manager name and contact information
- NIJ Grant number
- Data collection time period

Helpful for Discoverability:

- DOI if available
- Alternate title
- Subject terms or keywords applicable to your study

Submitting Study-Level Information

1. Use our Google Form

- On the NACJD Share Data page, scroll to the section on NIJ Projects Archiving at Other Data Repositories: <https://www.icpsr.umich.edu/web/pages/NACJD/share-data.html>

NIJ Projects Archiving at Other Data Repositories

Some NIJ projects (e.g., forensic sciences projects) will be archiving at data repositories other than NACJD, according to their NIJ-approved Data Archiving Plan. These projects are only required to submit study-level information to NACJD, rather than datasets. Use the [NIJ Projects Archiving at Other Data Repositories](#) form to submit the following information:

- Study title
- Principal Investigator name(s) and affiliation(s)
- NIJ Grant Manager name
- NIJ Grant Manager email
- Name and URL for the website where the data will be posted and publicly available
- DOI if available
- Short summary of the study (5-6 sentences maximum)
- NIJ grant number
- Geographic coverage of the study (if applicable)
- Data collection time period
- Study time period (if different from data collection period)

Submitting Study-Level Information

2. Send NACJD email

- Email the information listed on the website to NACJD at nacjd@icpsr.umich.edu
- The email should also include a note that you are submitting information for an NIJ-funded study that is being archived at another repository

NACJD will send an email confirmation within 5 business days that your submission has been received. Your NIJ Grant Manager will be included in this email.

Thank you!

Questions about the study-level information needed should be sent to NACJD's user support at nacjd@icpsr.umich.edu or Becky Chu at beckychu@umich.edu

Questions about alternate data repositories should be sent to your NIJ Grant or Program Manager or the NIJ Data Officer, Ben Adams, at benjamin.adams@usdoj.gov

Please review NIJ's guidance on data archiving for applicants and awardees:
<https://nij.ojp.gov/funding/data-archiving>