


APPENDIX: Questionnaire

O.M.B. No. 1121-0096: Approval Expires September 30, 1985

<p>FORM CJ-17 (10-26-82)</p> <p style="text-align: center;">U.S. DEPARTMENT OF COMMERCE BUREAU OF THE CENSUS ACTING AS COLLECTING AGENT FOR THE NATIONAL INSTITUTE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION U.S. DEPARTMENT OF JUSTICE</p> <p style="text-align: center;">CENSUS OF PUBLIC JUVENILE DETENTION, CORRECTIONAL, AND SHELTER FACILITIES</p>	<p>Name of agency reporting</p> <hr/> <p style="text-align: center;">Data supplied by</p> <p>Name</p> <hr/> <p>Title</p> <hr/> <p>Official address (Number and street, city, State, ZIP code)</p> <hr/> <p style="text-align: center;">Telephone</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Area code</td> <td style="width: 45%;">Number</td> <td style="width: 30%;">Extension</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </table>	Area code	Number	Extension			
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<p>RETURN TO Bureau of the Census ATTN: Governments Division Washington, D.C. 20233</p>	<div style="text-align: center; border: 1px solid black; padding: 10px; margin-bottom: 20px;"> <p>PLEASE CORRECT ANY ERROR IN NAME AND ADDRESS INCLUDING ZIP CODE</p> </div> <div style="position: relative; min-height: 300px;"> <p style="position: absolute; right: -40px; top: 50%; transform: translateY(-50%); white-space: nowrap;">In correspondence pertaining to this report please refer to this number</p> </div>						
<p>FROM THE DIRECTOR BUREAU OF THE CENSUS</p> <p>On behalf of the Department of Justice, the Bureau of the Census is conducting its periodic census of publicly administered juvenile facilities.</p> <p>The data will be used for program development under the Juvenile Justice and Delinquency Prevention Act of 1974, as amended in 1980, and the improvement of assistance to those concerned with juvenile problems. The census findings have been published since 1971 in a report series, "Children in Custody."</p> <p>In order to complete data collection as soon as possible and permit early publication of census results, we will appreciate a prompt response, preferably within 3 weeks. If there are any items on the questionnaire for which answers cannot be readily obtained from available records, please provide reasonable estimates and indicate them with an asterisk (*). If we can be help in completing the questionnaire, please call Richard Meyer at (301) 763-7825.</p> <p>The census is authorized by the 1974 Juvenile Justice and Delinquency Prevention Act as amended (42 USC 5652-53). While you are not legally required to respond, your participation is needed to make the results of the census comprehensive, accurate, and timely.</p> <p>Sincerely,</p> <p style="text-align: center;"></p> <p>BRUCE CHAPMAN</p> <p>Enclosures</p>							

ANNUAL PERIOD COVERED BY THIS REPORT Indicate the period covered by this report. Data are requested for the calendar year January 1, 1982 through December 31, 1982, if possible. If you must report for a fiscal period other than a calendar year, report for the period that ended during calendar year 1982.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="3">Beginning</th> <th colspan="3">Ending</th> </tr> <tr> <td style="text-align: center;">Month</td> <td style="text-align: center;">Day</td> <td style="text-align: center;">Year</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Day</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="text-align: center;">— —</td> <td style="text-align: center;">— —</td> <td style="text-align: center;">— —</td> <td style="text-align: center;">— —</td> <td style="text-align: center;">— —</td> <td style="text-align: center;">— —</td> </tr> </table>	Beginning			Ending			Month	Day	Year	Month	Day	Year	— —	— —	— —	— —	— —	— —
Beginning			Ending																
Month	Day	Year	Month	Day	Year														
— —	— —	— —	— —	— —	— —														
DO NOT COMPLETE THE QUESTIONNAIRE FOR MORE THAN ONE FACILITY. IF MORE QUESTIONNAIRES ARE NEEDED, CALL COLLECT AT (301) 763-7825																			
Section I — EXCLUSIONS																			
If this facility falls into any of the following categories, you need NOT complete the remainder of the questionnaire. Simply mark (X) the appropriate box and return the questionnaire in the enclosed envelope.																			
1 <input type="checkbox"/> This facility operates only a nonresidential community program — the juveniles receive counseling or educational services from this facility but do not stay here overnight.																			
2 <input type="checkbox"/> This is a foster home for fewer than 3 juveniles																			
Section II — DEFINITIONS																			
<p>Juvenile — A person subject to the exercise of juvenile court jurisdiction for purposes of adjudication and treatment based on age and offense limitations as defined by State law.</p> <p>For the purposes of this report, a person who was of juvenile age at the time of admittance is still considered a juvenile even though retained beyond the juvenile age up to the maximum retention authority set by law.</p> <p>For the purposes of this report, a person of juvenile age is still considered a juvenile even though tried as an adult in criminal court.</p> <p>Adult criminal offender — A person subject to the original jurisdiction of the criminal court rather than the juvenile court because at the time of the offense the person was above a statutorily specified age.</p> <p>For purposes of this report youthful offenders should be considered adults. A youthful offender is a person adjudicated in criminal court, who may be above the statutory age limit for juveniles but below a specified upper age limit and for whom special correctional commitments and special record-sealing procedures are made available by statute.</p> <p>Committed or commitment — Refers to placement of juvenile offenders following adjudication and any placement procedure. May be referred to as "placement."</p> <p>Detained or detention — Refers to juveniles who are pending adjudication or who have been adjudicated but are awaiting disposition or placement. Include those juveniles undergoing diagnosis or classification before disposition or placement.</p>																			
Section III — ADULTS HELD																			
A. At any time during the annual period covered by this report, did the facility hold any persons who were admitted to the facility as adult criminal offenders, as defined by the laws of your State?																			
1 <input type="checkbox"/> Yes — Please complete B 2 <input type="checkbox"/> No — Skip to section IV, item A																			
B. Number of adult criminal offenders held on February 1, 1983 (In the data items which follow, please include or exclude these adults, as instructed.)			Adult criminal offenders																
			Males (1)	Females (2)															
Section IV — TYPE OF FACILITY																			
A. Facility type Is this facility primarily a — (Mark (X) the one box that best describes this facility.)																			
0 <input type="checkbox"/> Detention center?		3 <input type="checkbox"/> Training school?																	
1 <input type="checkbox"/> Shelter?		5 <input type="checkbox"/> Ranch, forestry camp, or farm?																	
2 <input type="checkbox"/> Reception or diagnostic center?		6 <input type="checkbox"/> Halfway house or group home?																	

Section IV – TYPE OF FACILITY – Continued

B. Custodial authority

1. Which of the following categories of juveniles does the facility usually hold?

(Mark (X) as many boxes as apply and **circle** the box that applies to the largest group of juveniles usually held.)

- 1 ☐ Accused status offenders (held pending adjudication for an offense that would not be considered a crime if committed by an adult, e.g., truancy, incorrigibility, running away, also those juveniles charged with violation of a valid court order stemming from a previous status offense petition)
- 2 ☐ Adjudicated status offenders (also those juveniles adjudicated for violation of a valid court order stemming from a previous status offense petition)
- 3 ☐ Accused delinquent offenders (held pending adjudication for an offense that would be considered a crime if committed by an adult, e.g., felony, misdemeanor)
- 4 ☐ Adjudicated delinquent offenders
- 5 ☐ Nonoffenders (held for dependency, neglect, or abuse)
- 6 ☐ Other nonoffenders (held for emotional disturbance, mental retardation, etc.) – *Specify* _____
- 7 ☐ Voluntary admissions (juveniles who admitted themselves or were referred to the facility by a parent, court, school, social agency, etc., for treatment without being adjudged for an offense)
- 8 ☐ ~~Other~~ *Specify* _____

CENSUS USE ONLY

C. Reason for custody

For which of the following purposes does the facility usually hold juveniles?

(Mark (X) as many boxes as apply and **circle** the box that applies to the largest group of juveniles usually held.)

- 1 ☐ Diagnosis and/or classification
- 2 ☐ Detention pending adjudication, commitment, or placement
- 3 ☐ Commitment/placement for treatment (except on probation or aftercare)
- 4 ☐ Probation or aftercare
- 5 ☐ Voluntary admission
- 6 ☐ ~~Other~~ *Specify* _____

CENSUS USE ONLY

D. Type of custody

1. Considering both the supervisory controls exercised by the staff and the physical restrictions at your facility, how would you describe the security for MOST juveniles at this facility?

(Mark (X) one box)

- | | |
|-----------------------------------|------------------------------------|
| 1 <input type="checkbox"/> Strict | 3 <input type="checkbox"/> Minimal |
| 2 <input type="checkbox"/> Medium | 4 <input type="checkbox"/> None |

2a. How would you describe the extent to which juveniles in the facility have access to activities and resources in the community such as schools, treatment, training, or employment?

- 1 ☐ MOST juveniles have no access to activities and resources in the community
- 2 ☐ MOST juveniles have access to activities and resources in the community but are accompanied by an official
- 3 ☐ MOST juveniles have access to activities and resources in the community unaccompanied by an official

b. If 2 or 3 is marked above, please mark (X) how often MOST juveniles are allowed to leave your facility to attend activities and utilize resources in the community.

- | | |
|--|---|
| 1 <input type="checkbox"/> Daily or almost every day | 3 <input type="checkbox"/> Less frequently than one a week, but at least once a month |
| 2 <input type="checkbox"/> About once a week | 4 <input type="checkbox"/> Less frequently than once a month |

Section IV – TYPE OF FACILITY – Continued

D. Type of custody— Continued

3. Is your facility one that is designed and operated so as to ensure that all entrances and exits are under the control of the staff of the facility or that relies on construction fixtures such as locked rooms, buildings, and fences to physically restrict free access of residents into the community?

1 ☐ Yes

2 ☐ No

E. Length of stay

In the annual period covered by this report, what was the average (mean) length of stay (in months and days) for juveniles held in the facility?

	Months (1)	Days (2)
1. All juveniles . . .		
2. Males		
3. Females		

F. Capacity

Design capacity


How many residents is your facility constructed to hold without overcrowding? . . .

(Examples of overcrowding include double bunking when a sleeping quarter is constructed for one resident, or temporary use of a room as a sleeping quarter that would not ordinarily be used as such.)

G. Is this facility administered by—

(Mark (X) one box)

Administering agency or service

1. ☐ State?
2. ☐ One county?
3. ☐ One municipality?
4. ☐ Multi-governmental arrangement
(e.g., 2 or more counties, a county and
municipality, etc.)? — Specify *Specify* 
5. ☐ Private organization?

Court
services

Youth services/
juvenile corrections
agency

Drug/alcohol
rehabilitation
agency

Other
(Specify in
"Notes" below)

1 ☐

2 ☐

3 ☐

4 ☐

1 ☐

2 ☐

3 ☐

4 ☐

1 ☐

2 ☐

3 ☐

4 ☐

1 ☐

2 ☐

3 ☐

4 ☐

H. As a matter of practice, does your facility house —

1 ☐ Males only?

2 ☐ Females only?

3 ☐ Both males and females?

Notes

Section V — JUVENILE RESIDENTIAL POPULATION ON FEBRUARY 1, 1983

A. What was the juvenile residential population at the facility on the one day, February 1, 1983? (Include all juveniles who were ON THE ROLLS on the ONE DAY February 1, 1983 as committed, detained, or voluntarily admitted as residents. Exclude adults, if any. If counts are not available from records, please provide reasonable estimates and indicate each with an asterisk (*).)	Number	
	Males (1)	Females (2)
1. TOTAL juvenile residential population ON THE ROLLS February 1, 1983 (Sum of lines 2, 3, and 4 below)		
2. TOTAL juvenile population COMMITTED to the facility (Sum of lines 2a through 2e) (Juveniles being detained should be reported in 3 below.)		
a. Committed delinquent offenders — Juveniles who have been adjudicated for an offense that would be considered a crime if committed by an adult (e.g., felony, misdemeanor) and were committed to the facility		
b. Committed status offenders — Juveniles who were adjudicated for an offense that would not be considered a crime if committed by an adult (e.g., truancy, incorrigibility, running away) and were committed to the facility. (Also include those committed juveniles adjudicated for violation of a valid court order stemming from a previous status offense petition.)		
c. Committed dependent, neglected, or abused nonoffenders — Juveniles committed strictly for dependency, neglect, or abuse		
d. Other committed nonoffenders — Juveniles committed strictly for emotional disturbance, mental retardation, etc.		
e. Other committed juveniles — Juveniles whose case records are unavailable and who therefore cannot be classified in one of the categories above		
3. TOTAL juvenile population DETAINED in the facility (Sum of lines 3a through 3c) ...		
a. Total detained delinquent offenders (Sum of a1 and a2)		
(1) Juveniles who are pending adjudication for an offense that would be considered a crime if committed by an adult (e.g., felony, misdemeanor)		
(2) Juveniles who have been adjudicated and are awaiting disposition or placement for an offense that would be considered a crime if committed by an adult (e.g., felony, misdemeanor)		
b. Total detained status offenders (Sum of b1 and b2)		
(1) Juveniles who are pending adjudication for an offense that would not be considered a crime if committed by an adult (e.g., truancy, incorrigibility, running away) (Also include those juveniles being charged with violation of a valid court order stemming from a previous status offense petition.)		
(2) Juveniles who have been adjudicated and are awaiting disposition or placement for an offense that would not be considered a crime if committed by an adult (e.g., truancy, incorrigibility, running away) (Also include those detained juveniles adjudicated for violation of a valid court order stemming from a previous status offense petition.)		
c. Total detained other juveniles (Sum of c1 through c3)		
(1) Juveniles detained for dependency, neglect, or abuse		
(2) Juveniles detained for emotional disturbance, mental retardation, etc.		
(3) Other detained juvenile that cannot be classified in one of the categories above		
4. VOLUNTARY admissions — Juveniles who admitted themselves or were referred to the facility by a parent, court, social agency, etc., for treatment without being adjudged for an offense.		

Section V — JUVENILE RESIDENTIAL POPULATION ON FEBRUARY 1, 1983 — Continued

B. What was the juvenile delinquent population, by offense, on the one day, February 1, 1983?

(Refer to page 12 for definitions of offenses)

Indicate the number of "committed delinquent offenders" and "detained delinquent offenders" by type of offense. (If a juvenile is committed or detained for more than one offense, report the most serious. If exact offense data are not available, please estimate and indicate with an asterisk (*).)

Indicate the number of "committed delinquent offenders" and "detained delinquent offenders" by type of offense. (If a juvenile is committed or detained for more than one offense, report the most serious. If exact offense data are not available, please estimate and indicate with an asterisk (*).)	Committed delinquent offenders (adjudicated)		Detained delinquent offenders (adjudicated and nonadjudicated)	
	Male (1)	Female (2)	Male (3)	Female (4)
1. Total number of committed and detained delinquent offenders on February 1, 1983. (Sum of lines 2 through 8 below, should also equal sections V A2a and V A3a, on page 5)				
2. Total crimes against persons				
a. Violent crimes — Murder, forcible rape, robbery, and aggravated assault				
b. Other crimes against persons — Manslaughter, simple assault, sexual assault, etc.				
3. Total crimes against property				
a. Serious property crimes — Burglary, arson, larceny-theft, motor vehicle theft				
b. Other property crimes — Vandalism, forgery, counterfeiting, fraud, stolen property, unauthorized use of a motor vehicle				
4. Alcohol related offenses — Drunkenness, liquor law violations, driving under the influence of alcohol				
5. Total drug related offenses				
a. Distribution of drugs — Includes growing or manufacturing for the purpose of distributing				
b. Other drug related offenses — Possession, use, or driving under the influence (includes growing or manufacturing for the purpose of self use)				
6. Public order offenses — Weapons offense, prostitution, commercialized vice, disorderly conduct, minor traffic offenses, curfew or loitering laws, and offenses against morals and decency and the like				
7. Offense of juvenile held unknown or unavailable at this time				
8. Other — Specify				

Notes

Section VI — RESIDENTIAL POPULATION ON FEBRUARY 1, 1983, BY RACE AND ETHNICITY

A. Population by race

What was the TOTAL residential population, BY RACE, on February 1, 1983? (If your facility held any adults (**criminal and nonoffenders**) on February 1, 1983, include them. (If counts are not available from records, please provide reasonable estimates and indicate each with an asterisk (*).)

1. TOTAL residential population on February 1, 1983
(Sum of lines 2 through 5)

2. White — A person having origins in any of the original peoples of Europe, North Africa, or the Middle East

3. Black — A person having origins in any of the black racial groups of Africa

4. American Indian or Alaskan Native — A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

5. Asian or Pacific Islander — A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or Pacific Islands

B. Hispanic population — Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin. (Excluding Brazil, Jamaica, and Haiti)

1. Of the white population reported above, how many were Hispanic?

2. Of the black population reported above, how many were Hispanic?

Juveniles		Adults	
Males (1)	Females (2)	Males (3)	Females (4)

Section VII — AGE OF RESIDENTIAL POPULATION

A. What was the range of ages of the residential population held in the facility for the annual period covered by this report?

1. Age of youngest

2. Age of oldest (Include adults, if any.)

Number	
Males (1)	Females (2)

B. Indicate in the appropriate box(es) below the number of JUVENILES of a specific age that are on the ROLLS on the ONE DAY, February 1, 1983.

	Number			Number	
	Males (1)	Females (2)		Males (1)	Females (2)
1. Under 9			8. 15 years of age		
2. 9 years of age			9. 16 years of age		
3. 10 years of age			10. 17 years of age		
4. 11 years of age			11. 18 years of age		
5. 12 years of age			12. 19 years of age		
6. 13 years of age			13. 20 years of age		
7. 14 years of age			14. 21 years or over		

Section VIII — POPULATION MOVEMENT

NOTE — Item A should be completed for juveniles and adults, if any, who have been committed to the facility. Those juveniles and adults being detained pending adjudication, disposition, or placement should be reported in item B. Voluntary admissions should be reported in item C.	Juveniles		Adult criminal offenders	
	Males (1)	Females (2)	Males (3)	Females (4)
A. Movement of COMMITMENT population during the annual period covered by this report				
1. TOTAL movement into facility (include persons who are recommitments as well as first commitments, those returned from aftercare/parole, and those transferred in from another facility for juveniles. Also include AWOL's if returned after having been removed from the facility rolls.)				
2. TOTAL movement out of facility (include persons who are discharged with no further agency supervision as well as those discharged into an aftercare/parole program. Also include transfers out to another facility for juveniles and AWOL's if removed from facility rolls.)				
3. What was the average (mean) length of stay (in months and days) for all committed juveniles in the annual period covered by this report? (Exclude adults, if any.)	Months (1)	Days (2)		
NOTE — Item B should be completed for those juveniles and adults, if any, being detained pending adjudication, disposition, or placement. Those juveniles and adults who have been committed to the facility should be reported in item A above.				
B. Movement of DETENTION population during the annual period covered by this report				
1. Persons admitted to the facility for detention				
2. Persons discharged from detention or transferred out of the facility				
3. What was the average (mean) length of stay for all detained juveniles in the annual period covered by this report? (Exclude adults, if any.)	Days			
C. Movement of VOLUNTARY residents during the annual period covered by this report				
1. TOTAL voluntary residents admitted				
2. TOTAL voluntary residents discharged				
3. What was the average (mean) length of stay (in months and days) for voluntary residents in the annual period covered by this report? (Exclude adults, if any.)	Months (1)	Days (2)		

Section IX — AVERAGE DAILY POPULATION

What was the average (mean) daily residential population in the facility during the annual period covered by this report?	Average daily population		CENSUS USE ONLY
	Males (1)	Females (2)	
A. All residents			
B. Juveniles only			

Section X — PERSONNEL — Continued

H. TOTAL number of staff, BY RACE, on February 1, 1983 (If counts are not available from records, please provide estimates and indicate each with an asterisk (*).)	Payroll staff		Nonpayroll staff (Exclude community volunteers)	
	Full-time (1)	Part-time (2)	Full-time (3)	Part-time (4)
1. TOTAL staff on February 1, 1983 (Should be the same as in item A, columns (1) through (4) on page 9)				
2. White — A person having origins in any of the original peoples of Europe, North Africa, or the Middle East				
3. Black — A person having origins in any of the black racial groups of Africa				
4. American Indian or Alaskan Native — A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition				
5. Asian or Pacific Islander — A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands				
I. Hispanic staff — Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin (excluding Brazil, Jamaica, and Haiti)				
1. Of the white staff reported above, how many were Hispanic?				
2. Of the black staff reported above, how many were Hispanic?				

Notes

Section X — PERSONNEL

Count each staff member only once — In the primary position that person fills.

Payroll staff — Full-time and part-time staff on the payroll of this facility.

Nonpayroll staff, exclude community volunteers — Full-time and part-time staff who are NOT on the payroll of this facility. **Include** personnel of a parent agency or service (including school system), who are assigned for some or all of their working time to this facility; also include personnel paid under contractual agreements or Federal grants, and college interns who receive class credit for their work at the facility.

Community volunteers — Full-time and part-time personnel who receive NO compensation of any type, such as salaries, payments, or class credit, for their services at the facility.

	Payroll staff		Nonpayroll staff (Exclude community volunteers)		Community volunteers	
	Full-time (1)	Part-time (2)	Full-time (3)	Part-time (4)	Full-time (5)	Part-time (6)
A. TOTAL number of staff on February 1, 1983, (Sum of lines B through G)						
B. Administrative staff — Superintendent, director, administrator, assistant superintendent, business manager, etc.						
C. Clerical support staff — Stenographer, bookkeeper, switchboard operator, clerk, typist, etc.						
D. Treatment and educational staff — Personnel who provide professional services, such as psychologist, chaplain, educational/vocational personnel, social worker, librarian, after-care/parole worker, recreation worker, medical personnel, classification officer, counselor, caseworker, etc.						
E. Youth supervision staff — Employees who primarily are in charge of the daily handling of youth, such as houseparent, group worker, cottage parent, matron, etc.						
F. Maintenance and culinary staff — Housekeeper, maintenance person, cook and other kitchen staff (Include drivers)						
G. Other staff — Any other positions not included above — <i>Specify</i> _____						

Notes

Section XI — TREATMENT PROGRAMS

A. Does your facility operate any counseling, educational, or other programs in which RESIDENTS OR NON-RESIDENT juveniles are enrolled?

- ☐ Yes — Please give the average daily juvenile enrollment below.
- ☐ No — Skip to section XII

B. TOTAL average daily number of juveniles enrolled in a treatment program during the annual reporting period (Sum of lines C through I)

C. Work orientation or placement

D. Alcohol/drug abuse

E. Education

F. Counseling

G. Day care

H. After care

I. Other — Specify

Residents		Non-residents	
Males (1)	Females (2)	Males (3)	Females (4)

Section XII — EXPENDITURES

Annual period covered by this report of expenditures

Indicate the period covered by this report. Data are requested for the calendar year January 1, 1982 through December 31, 1982, if possible. If you must report for a fiscal period other than a calendar year, report for the period that ended during calendar year 1982.

Beginning			Ending		
Month	Day	Year	Month	Day	Year
—	—	—	—	—	—

A. Operating expenditures

1. Gross salaries and wages (Exclude employer contributions to employee benefits and report in 2 below.)
2. Other operating expenditures, such as the purchase of food, supplies, contractual services, and employer contributions to employee benefits

Amount

\$

\$

B. Capital expenditures, including new buildings, major repairs or improvements, and new equipment

\$

C. Does any of your staff receive room and board as all or part of salary compensation?

- 1 ☐ Yes
- 2 ☐ No